



Constitution

BLACKBURN MINOR HOCKEY ASSOCIATION (BMHA)

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BMHA CONSTITUTION

ARTICLE 1 – NAME

1. The association shall be known as the BLACKBURN MINOR HOCKEY ASSOCIATION, hereinafter referred to as the BMHA.
2. The BMHA shall have jurisdiction to govern and administer minor hockey within Blackburn and/or any other district or areas so authorized.

ARTICLE 2 – AIMS AND OBJECTIVES

1. To organize, supervise and finance through registration fees, sponsorships, grants, etc., minor hockey for boys/girls and young men/women.
2. To teach the basic fundamentals of hockey, to help players develop their personal skills, to instil in them an attitude of sportsmanship and above all, to give them opportunities to have fun as they learn and play the game through organized programs, activities and competition.
3. To impress upon parents, team officials and players that hockey should only be considered as a small part of the individual's role in recreation.
4. To provide the opportunity for players to participate in house league or competitive/representative hockey within the BMHA or with other leagues and/or associations as applicable.
5. To establish the guidelines for the maximum and minimum number of exhibition games, tournaments and practices for BMHA teams, and to ensure parents and team officials are made aware of these guidelines.

ARTICLE 3 – MEMBERSHIP

1. The association membership shall consist of the registered players, their parents or guardians and any volunteers serving minor hockey in Blackburn.
2. Any member not adhering to the BMHA Constitution, By-Laws and/or the Rules, Duties & Regulations shall cease to be a member upon a majority vote of the BMHA Board of Directors.
3. To recognize special contributions to minor hockey in Blackburn, honorary members may be appointed with the approval of the membership at the Annual Meeting. An honorary member shall have all the rights and privileges of a member.

ARTICLE 4 – BMHA AREA BOUNDARY LINE

1. The BMHA designated boundary line for hockey registration, as authorized by the Gloucester Hockey Association on June 7, 1990, is as follows;
 - (A) Blackburn Hamlet, Blackburn, Chapel Hill South, and Notre-Dame-des-Champs;

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- (B) The area enclosed by starting at Green's Creek and Montreal Road, south along Green's Creek to Innes Road at Anderson Road, south along Anderson Road to the Canadian Pacific Railway Line, east along the CP Railway line to Mer Bleue Road, north on Mer Bleue Road to Innes Road, west along Innes Road to the eastern NCC Boundary to the RCMP – Technical & Protective Operations Facility, north along this boundary to Montreal Road/St. Joseph Boulevard, west along Montreal Road/St. Joseph Boulevard to Green's Creek.

ARTICLE 5 – AFFILIATION

1. The BMHA is a member of the Gloucester Hockey Association (GHA). One member of the BMHA Executive serves as a member of the GHA Board of Directors.
2. The BMHA, by virtue of its affiliation with the GHA, is a member of the Ottawa and District Minor Hockey Association (ODMHA) and Hockey Canada, the governing body of amateur hockey in Canada.

ARTICLE 6 – BMHA EXECUTIVE AND DIRECTORS

1. The business and affairs of the BMHA shall be conducted by the elected Executive and Directors who shall act in accordance with the Constitution and such By-Laws and/or Rules, Duties & Regulations as from time to time may be enacted by the BMHA.
2. The BMHA Executive shall consist of the following;
 - (A) President,
 - (B) Vice-President Hockey Operations,
 - (C) Vice-President Finance,
 - (D) Registrar,
 - (E) Risk & Safety Secretary,
 - (F) Head of Discipline,
 - (G) Past President.
3. The BMHA Directors shall consist of the following;
 - (A) Director, Ice Scheduling,
 - (B) Director, Fundraising & Sponsorships,
 - (C) Director, Public Relations,
 - (D) Director, Equipment,
 - (E) IP Convenor,
 - (F) Rep B Convenor,
 - (G) Novice Convenor,
 - (H) Atom Convenor,
 - (I) PeeWee Convenor,
 - (J) Bantam Convenor,
 - (K) Midget/Juvenile Convenor,
 - (L) GHA Convenor.
4. Other BMHA non-voting positions* shall consist of the following;
 - (A) Webmaster,
 - (B) Canteen Coordinator,
 - (C) PeeWee Tournament Coordinator,
 - (D) Spring 4-on-4 Coordinator,
 - (E) Coach Mentor,
 - (F) Goalie Clinic Coordinator.

* Non-voting BMHA Volunteer positions are as appointed by the Board of Directors (not elected).

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5. The BMHA Board of Directors (except the Past President) shall be nominated and elected at the Annual Meeting. Nominations shall be submitted to the Risk & Safety Secretary 15 days prior to the Annual Meeting. At the Annual Meeting nominations will be accepted from the floor only for posts that have no nominees put forward by the Risk & Safety Secretary. Should one of the elected posts be or subsequently become vacant, the Board of Directors may appoint a replacement to fill the vacant position until the next Annual Meeting.
6. The term of office of the Past President shall commence on the first of May (following leaving office as President) and continue until the thirtieth day of April of the following year. The Past President has the right to speak to all and vote on all issues at meetings.
7. The term of office of the elected Board of Directors shall commence immediately following the Annual Meeting and continue through until the next Annual Meeting.

ARTICLE 7 – MEETINGS

1. The annual meeting of the BMHA shall be held no later than the thirtieth of April of each year. Its purpose shall be to review the activities of the past season, to consider the vote on amendments to the BMHA Constitution, the By-Laws, and the Rules, Duties & Regulations, to conduct elections, render financial reports, and to consider policies aimed at improving the BMHA's operations for the next season.
2. The Agenda for the Annual Meeting shall be prepared by the President and shall include the following essential annual business:
 - (A) Constitutional, By-Law, and Rules, Duties & Regulations amendments;
 - (B) Executive Annual Reports;
 - (C) Director Annual Reports;
 - (D) Elections;
 - (E) Old and new business.
3. General Meetings shall be at the call of the President, or as approved in the By-Laws.
4. BMHA Board of Directors' Meetings shall be as provided in the By-Laws or at the call of the President. In addition:
 - (A) As a general rule the BMHA Board of Directors shall hold regular monthly meetings and such additional meetings as the Board of Directors deems necessary;
 - (B) If, for any reason, a meeting has not been called by the President within two weeks after being requested by any four members of the Board of Directors, a meeting may be called and chaired by a member of the Executive. Such meetings, subject to the rule of quorum, shall be legal and constitutional;
 - (C) Notice of Board of Directors' Meetings shall be given by the President to all members of the Board of Directors at least seven days prior to such meetings;
 - (D) Emergency Board of Directors' Meetings may be called without the usual seven days notice provided that a quorum of the Board of Directors agrees to such a meeting;
 - (E) The quorum for Board of Directors' Meetings shall be eight (8) board members, of which at least three (3) must be Executive Board Members. This quorum includes the chairman of the meeting.

NOTE: In addition to the annual meeting, general meetings, and Board of Directors' Meeting, it is recognized that other meetings involving only a portion of the Board of Directors will be held from time to time to deal with specific day-to-day matters relating to administration or hockey operations. Subject to normal ratification by the Board of Directors.

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5. Attendance at meetings shall be open to all members of the BMHA. For voting purposes, the following applies:
 - (A) At annual and general meetings, only members (as defined in Article 3, Paragraphs 1 and 2) shall have the right to vote;
 - (B) At meetings of the Board of Directors, only the Executive and Directors shall be able to vote;
 - (C) Interested observers or invited guests may be admitted to any meeting where the chair grants permission, observers and invited guests shall not have a vote.

NOTE: The President may invite to BMHA meetings people known to have special knowledge, information or interest in topics contained in the agenda.

ARTICLE 8 – COMMITTEES

1. The Board of Directors, when required, may authorize BMHA Special Committees. On completion of the committee project, the special committee is disbanded.

ARTICLE 9 – FINANCES

1. The fiscal year of the BMHA shall commence May 1st and end on April 30th of each year.
2. All monies of the BMHA, bank accounts, expenditure of funds, etc. shall be treated in accordance with the BMHA Constitution, By-Laws or Rules, Duties & Regulations as applicable.
3. All expenditures of the BMHA shall be by cheque signed by two of the following:
 - (A) President,
 - (B) Vice-President Hockey Operations,
 - (C) Vice-President Finance.
4. Any non-routine expenditure (i.e. not forecast in the budget) in excess of \$1,000.00 must be approved by a meeting of the BMHA Board of Directors.
5. The BMHA financial accounts shall be professionally reviewed at a minimum of every three years, or at the change of two cheque-signing authorities, within four months of the end of the BMHA's fiscal year.

ARTICLE 10 – BLACKBURN STINGERS

1. All divisions and categories/levels of hockey teams in the BMHA shall be known by the name of "Blackburn Stingers". In the event that there is more than one team in a division the teams shall be called the "Blackburn Stingers 1", "Blackburn Stingers 2", etc.

ARTICLE 11 – BLACKBURN SWEATER COLOURS

1. The BMHA sweater colours are RED and WHITE with red, black and white markings as authorized by the Executive. Each BMHA sweater shall bear the authorized Stinger crest as per article 12.
2. BMHA hockey team players shall wear a BMHA-issued hockey sweater on ice during scheduled games, exhibitions and/or tournaments unless there is a conflict of colours with the opposition or tournament rules dictate otherwise.

ARTICLE 12 – BLACKBURN STINGER CREST

1. The Blackburn Stinger Crest is exclusively for use by the BMHA hockey teams so registered.
2. Description – The words BLACKBURN STINGERS (in upper case) with the word stingers on an angle with the first letter “S” being the largest and getting progressively smaller to the last “S”. Underneath a picture of a bee (wasp) with skates and a hockey stick. The bees are an emblem of skill, perseverance and industriousness, regarded as an indication of the ambition of the people of Blackburn.
3. Colours – The BMHA are designated by the GHA as being primarily red with black or white highlights.

ARTICLE 13 – AMENDMENT(S) TO THE BMHA CONSTITUTION

1. The Constitution of the BMHA may be amended at an Annual Meeting only. Notice of any proposed amendment(s) shall be posted on the Association’s Website and emailed to the BMHA Board of Directors at least thirty days prior to the Annual Meeting.
2. All proposed amendments to the Constitution shall require a two-thirds majority of those present and voting at the Annual Meeting.

ARTICLE 14 – AMENDMENT(S) TO THE BMHA BY-LAWS

1. The By-Laws of the BMHA may be amended at an Annual, General, or Board of Directors’ Meeting. Notice of any proposed amendment(s) shall be given to the BMHA Board of Directors at least fifteen days prior to the meeting at which the By-Laws amendment(s) will be considered.
2. All proposed amendments to the By-Laws shall require a two-thirds majority of those present and voting.

ARTICLE 15 – AMENDMENT(S) TO THE BMHA RULES, DUTIES & REGULATIONS

1. The Rules, Duties & Regulations of the BMHA may be amended at an Annual, General, or Board of Directors’ Meeting
2. All proposed amendments to the Rules, Duties & Regulations shall require a majority of those present and voting.

ARTICLE 16 – GENDER

1. Where in the BMHA Constitution, it’s By-Laws and/or Rules, Duties & Regulations, the masculine gender is used, it is deemed to have a masculine or feminine meaning, as applicable.